

Application Form

Penny Pot Care Home

Integrity Care Services Ltd
8-16 Alton Road, Clacton on Sea, Essex, CO15 1LB
T: 01255 424077 F: 01255 473096 E: penny.pot@btconnect.com

Job Applied For: _____

Surname: _____

Forename(s): _____

Address: _____

_____ Postcode: _____

Telephone: _____

Email: _____

Date of Birth: _____

Education and training

Details and results of any examinations taken

Further education (e.g. technical college, evening classes)

Any other training / achievements

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Employment history

Current / previous employer: _____

Address: _____

_____ Postcode: _____

Job title _____

Please give details of your Duties below;

Rate of pay _____

Date employed: from _____ to _____

Please give details of your Reason for leaving below;

No approach will be made to your present employer before an offer of employment is made to you.

Please tell us about other jobs you have done and about the skills you used and/or learned in those jobs, basic duties and reasons for leaving;

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Personal Statement

Please tell us why you applied for this job and why you think you are the best person for the job.

Do you consider yourself to have a disability?

Yes No

Please tell us if there are any 'reasonable adjustments' we can make to assist you in your application or with our recruitment process

Please tell us if there are any dates when you will not be available for interview

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References

Please give the names and addresses of three persons as referees who are willing to act as such and are able to be contacted once an offer of employment has been made. No approach will be made to your present or previous employers until such offer has been agreed. Referees cannot have any relation to you (i.e. mother, father, uncle, grandmother etc.).

1 – Professional Reference

Name _____
Address _____
_____ Postcode _____
Organisation / Job Title _____
Telephone Number _____
Email Address _____

2 – Professional Reference

Name _____
Address _____
_____ Postcode _____
Organisation / Job Title _____
Telephone Number _____
Email Address _____

3 – Character / Personal Reference

Name _____
Address _____
_____ Postcode _____
Relationship _____
Telephone Number _____
Email Address _____

I can confirm that to the best of my knowledge the above information is correct. I accept that providing deliberately false information could result in my dismissal.

Signature _____ Date _____